

IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING
OCTOBER 22, 2024 – 3:00 P.M.
101 WEST MAIN STREET
IONIA, MICHIGAN

THIS MEETING WILL BE HELD IN PERSON AND ZOOM

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting (s)
 - B. Approve per diem and mileage
 - C. Approve payments of Common Cash and General Fund Payroll for the month of September 2024- \$1,952,319.83
 - D. Approve payments of Health Department payroll and accounts payable for the month of September 2024-\$ 197,355.71
 - E. Approve payments of Road Department payroll and accounts payable for the month of September 2024-\$ 1,203,484.74
 - F. Approval of payments from Trust and Agency for the month of September 2024-\$2,343,283.05
- VII. Unfinished Business**
- VIII. New Business**
 - A. 2025 Budget Hearing
 - B. Adopt the 2025 Budget Resolution
 - C. Adopt the 2025 Road Department Budget Resolution
 - D. Request approval and to adopt Ionia County Pension Plan-Jack Kasko
 - E. Request for Foster Swift to represent the County of Ionia in appeal PA233-Patrick Jordan
 - F. Request approval of Solid Waste Plan Amendment-Melissa Eldridge
 - G. Request As Needed Engineering Services at Road Department-Linda Pigue
 - H. Request Approval to Repair Bridges 4031, 4054, and 4064-Linda Pigue

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Title: As Needed Engineering Services

Date: October 22, 2024

CONTACT: Linda Pigue, Managing Director

DESCRIPTION:

The Road Department solicited and received nine (9) sealed proposals for “As needed Engineering Services”. The Road Department staff formed a 6-member committee which developed written criteria for evaluating and ranking the proposals and interviews. Using written criteria, the written proposals were reviewed and evaluated. Three companies (Spicer Group, Inc., Fleis & VandenBrink and Prein & Newhof) were selected for further evaluation. In-person interviews were conducted with the three companies using a written list of questions/criteria (see attached copy). The companies were then ranked based on the interviews.

OTHER DEPARTMENTS/AGENCIES AFFECTED: None

FINANCIAL ANALYSIS:

Use of “As Needed Engineering Services” is included in the Department’s budget.

LEGAL REVIEW:

The proposed County Contract was reviewed and “Approved As To Form” by Cohl, Stoker and Toskey, P.C.

DEADLINE:

October 22, 2024.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request the Board award the contract for “As Needed Engineering Services” to Spicer Group, Inc. and authorize the Board Chairman to sign a contract between the County and Spicer Group, Inc.

ADMINISTRATOR'S RECOMMENDATION:

Administrator recommends approval.

Board approved 10/22/2024