

BOARD POLICY	EFFECTIVE DATE	ENGR 2-94
	July 13, 1994	
	PREPARING ORGANIZATION	
	Ionia County Road Commission Administration Department	

SUBJECT: Requests for New Signing or Changes to Current Signing

It is the intention of the Board of County Road Commissioners of the County of Ionia to comply with all applicable laws and regulations pertaining to signing on roads under their jurisdiction. This policy shall not prevail over any changes in the laws and regulations pertaining to county road commissions.

Purpose:

To establish the Board's policy regarding the review, approval and installation of required and information signing. The result of the policy **must** balance the need for signing with the current signing, keeping in mind that excessive signing may contribute to motorists ignoring or not noticing them.

Information:

1. MMUTCD - Michigan Manual of Uniform Traffic Control Devices

Statement of Policy:

The Board's policy encompasses all of the above statutory and contractual requirements. In addition, it will require the following:

1. All requests for new signing or changes in signing will be in writing or on forms provided by the road commission. They must be signed by the requestor and other interested persons. They must indicate the location for the signing or signing change and the reason(s) for the request.
2. Written requests will be evaluated by the Engineering Department and/or the Sign Foreman. The evaluation may include traffic counts, speed studies, existing signing, sight distance and other factors at the discretion of the road commission.
3. The Engineering Department will make a recommendation in regard to the request to the Managing Director and/or Board of Road Commissioners, depending on the type of request. The decision of the Managing Director and/or Board of Road Commissioners will be considered final.

4. Certain types of signing, if approved, must be paid for by the requestor. Costs would include the cost of the sign and labor and equipment to install the sign. The requestor will also be responsible for costs related to replacement of the sign as necessary. These would include:

Children Playing	Attraction-area
Hidden Driveway	Fire Lane
Township requested	Snowmobile
Private road signs	Cattle
Tractor	Equestrian
Fire Station	Deer Crossing
Pedestrian Crossing	Truck Crossing
No Littering	

5. Other types of informational signing will require a medical statement.

Blind Child Area
Deaf Child Area

6. In the interest of helping neighborhoods help themselves, the road commission will absorb the cost for installing Neighborhood Watch signs. The signs must be provided by the Neighborhood Watch group.

Adopted by the Board of County Road Commissioners

IONIA COUNTY ROAD COMMISSION
Request for New Signing or Changes to Existing Signing

Road Name _____

Between _____ and _____

Nearest Intersection _____

Township _____

Requestor Name: _____

Address: _____

Phone: (____) _____

Requestor Signature: _____

Reason for Request: _____

(attach medical statement if required)

*see map for location

FOR ICRC USE ONLY

ASSIGNED TO: _____

ADT: _____

SPEED: _____

ACCIDENT HISTORY: _____

SIGHT DISTANCE: _____

EXISTING SIGNING: _____

RECOMMENDATION: _____
