

IONIA COUNTY ROAD DEPARTMENT BOARD – INFRASTRUCTURE COMMITTEE
REGULAR MEETING AGENDA
WEDNESDAY, DECEMBER 4th, 2019 – 9:00 A.M.

MEMBERS:

Chuck Minkley, John Niemela, Scott Wirtz, and Mike Blood

CLERK:

OTHERS PRESENT: _____

1. Call to Order and Pledge of Allegiance
2. Roll Call of Members
3. Additions, Deletions and Corrections to the Agenda
4. Citizen Request and Initial Public Comment
5. Approve minutes (none as this is the first sub-committee meeting)
6. New Business
 - a.) Election of Officers
 - b.) Meeting Schedule
 - c.) 2020 Preliminary Budget Draft Packet
 - d.) 2020 Projects
 - e.) 2020 Capital Outlay
 - f.) Review of existing properties
7. Unfinished Business
8. Commissioner/Management Reports/Discussion Items
9. Closing Public Comment
10. Set Date and Time of Next Meeting –
11. Adjournment

**IONIA COUNTY ROAD DEPARTMENT BOARD – INFRASTRUCTURE
SUB-COMMITTEE MEETING
WEDNESDAY, DECEMBER 4th, 2019 – 9:00 A.M.**

Meeting called to order by Chuck Minkley at 9:00 a.m.

The Pledge of Allegiance was recited by those present.

Members Present – Chuck Minkley, John Niemela, Scott Wirtz, and Mike Blood

Others present – Paul Spitzley, Morgan Prescott, Wes Shafer, Dave Hodges

ADDITIONS, DELETIONS & CORRECTIONS TO ADGENDA: None. Moved by Wirtz and seconded by Blood to approve agenda as presented. Motion carried.

CITIZEN REQUEST AND INITIAL PUBLIC COMMENT: None

APPROVAL OF MINUTES: None, as this is the first sub-committee meeting.

NEW BUSINESS

A. Moved by Blood and seconded by Minkley to nominate Scott Wirtz for Chairman of the Ionia County Road Department Infrastructure Sub-Committee. Motion carried.

Moved by Wirtz and seconded by Minkley to nominate Mike Blood for Vice-Chairman of the Ionia County Road Department Infrastructure Sub-Committee. Motion carried.

B. The Board discussed the meeting schedule and it was unanimously decided to hold the Infrastructure Sub-Committee meetings on the first Wednesday of each month. The first meeting being Wednesday, January 8th 2020 as the 1st Wednesday falls on the holiday.

C. The Board reviewed and discussed the 2020 Preliminary Budget Draft Packet. Spitzley informed the board that the Budget & Pension Sub-Committee supported the recommendation to approve the 2020 Budget.

D. The Board reviewed and Discussed the 2020 Projects. Moved by Wirtz and seconded by Minkley to recommend approval of the 2020 projects.

E. The Board Reviewed and Discussed the 2020 Capitol Outlay. Moved by Minkley and seconded by Niemela to recommend approval of the 2020 Capital Equipment Outlay.

F. The Board reviewed Ionia County Road Departments existing properties. Spitzley gave a detailed explanation of each property and their purposes. Spitzley agreed to do further investigation of the value of the property and material available to us by each property for further discussion.

Date and time for the next regular meeting will be Wednesday, January 8th, at 9:00 a.m.

Motioned by Blood and seconded by Niemela to adjourn the meeting at 11:21 a.m.



Scott Wirtz, Chairman



Morgan Prescott

IONIA COUNTY ROAD DEPARTMENT BOARD – INFRASTRUCTURE COMMITTEE
REGULAR MEETING AGENDA
WEDNESDAY, JANUARY 8th, 2020 – 9:00 A.M.

MEMBERS:

Chuck Minkley, John Niemela, Scott Wirtz, and Mike Blood

OTHERS PRESENT: _____

1. Call to Order and Pledge of Allegiance
2. Roll Call of Members
3. Additions, Deletions and Corrections to the Agenda
4. Citizen Request and Initial Public Comment
5. Approve minutes from December 4th, 2019
6. New Business
 - a.) Update on road department properties
 - b.) Updated Capital Equipment Plan 2019-2023
7. Unfinished Business
8. Commissioner/Management Reports/Discussion Items
9. Closing Public Comment
10. Set Date and Time of Next Meeting – February 5th, 2020 at 9 AM
11. Adjournment

**IONIA COUNTY ROAD DEPARTMENT BOARD – INFRASTRUCTURE
SUB-COMMITTEE MEETING
WEDNESDAY, JANUARY 8th, 2020 – 9:00 A.M.**

Meeting called to order by Scott Wirtz at 9:00 a.m.

The Pledge of Allegiance was recited by those present.

Members Present – John Niemela, Scott Wirtz, Mike Blood

Absent – Chuck Minkley

Others present – Paul Spitzley, Morgan Prescott, Jack Shattuck, Dave Hodges

ADDITIONS, DELETIONS & CORRECTIONS TO ADGENDA: None.

CITIZEN REQUEST AND INITIAL PUBLIC COMMENT: None

APPROVAL OF MINUTES: Moved by Niemela, supported by Blood to approve minutes from December 4th 2019 meeting.

NEW BUSINESS

A. The board reviewed and discussed the current Road Department properties. Spitzley informed the board of the findings of potential gravel on 3 properties and suggested the Road Department move forward with boring each of the 3 properties.

Spitzley reported his plans to log all properties for merchandisable lumber, with the intent to use all monies made from lumber sales to pay down pension liabilities.

Spitzley will follow up with County Administrator to discuss Wagar Rd pit. Spitzley will also be in contact with Ionia Township and Ronald Township Assessors regarding information on property values.

B. The Board reviewed and discussed the updated Capital Equipment Plan for 2019-2023.

UNFINISHED BUSINESS: None

COMMISSIONER/MANAGEMENT REPORTS/DISCUSSION ITEMS

Spitzley gave an update to the board about discussions regarding MERS funding and how this can be achieved.

Shattuck gave an update regarding Advisory Board Bylaws and shared his vision on the future of the Advisory Board and its members.

Wirtz commented on the Ionia County Board of Commissioners decision to hire Spitzley as the Ionia County Road Departments New Managing Director.

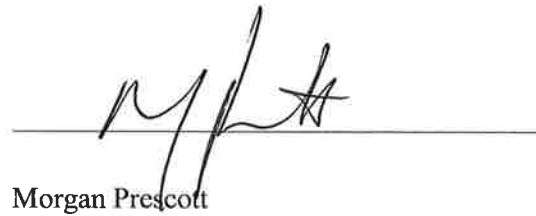
CLOSING PUBLIC COMMENT: None

Date and time for the next regular meeting will be Wednesday, February 5th, at 9:00 a.m.

All in support, meeting adjourned at 11:32 a.m.



Scott Wirtz, Chairman



Morgan Prescott

IONIA COUNTY ROAD DEPARTMENT BOARD – INFRASTRUCTURE COMMITTEE

REGULAR MEETING AGENDA

Wednesday, February 5th, 2020 – 9:00 A.M.

MEMBERS:

Chuck Minkley, John Niemela, Scott Wirtz, and Mike Blood

OTHERS PRESENT: _____

1. Call to Order and Pledge of Allegiance
2. Roll Call of Members
3. Additions, Deletions and Corrections to the Agenda
4. Citizen Request and Initial Public Comment
5. Approve minutes from January 8th, 2020
6. New Business
 - a. Review FY 2023 Bridge Application Candidates
 - b. Review former Road Commission policy on primary bridge reconstruction
 - c. Review of External Shop Rates and Costs
7. Unfinished Business
 - a. Update on road department properties
8. Commissioner/Management Reports/Discussion Items
9. Closing Public Comment
10. Set Date and Time of Next Meeting – March 4th, 2020 at 9 AM
11. Adjournment

**IONIA COUNTY ROAD DEPARTMENT BOARD – INFRASTRUCTURE
SUB-COMMITTEE MEETING
WEDNESDAY, FEBRUARY 5th, 2020 – 9:00 A.M.**

Meeting called to order by Scott Wirtz at 9:00 a.m.

The Pledge of Allegiance was recited by those present.

Members Present – John Niemela, Scott Wirtz, Mike Blood

Absent – Chuck Minkley

Others present – Paul Spitzley, Morgan Prescott, Anthony Sands

ADDITIONS, DELETIONS & CORRECTIONS TO ADGENDA:

Spitzley would like to move unfinished business discussion of Road Department properties to be first on agenda as there was an interested party present interested in that discussion specifically.

CITIZEN REQUEST AND INITIAL PUBLIC COMMENT:

Ionia County Resident, Anthony Sands, expressed his interest in purchasing the Belleview property for sale.

APPROVAL OF MINUTES: Moved by Niemela, supported by Blood to approve minutes from January 6th 2020 meeting.

UNFINISHED BUSINESS:

The Board reviewed and discussed the proposed sale of timber and sale of property specifically concerning the Olmstead property and Belleview property. Those properties will be the first to move as the others proposed for sale will need soil borings done first.

Spitzley updated the board on the sale of timber, large boulders and used guardrail. He gave an estimated timeline on when he would like to see the bids ready to go out to the public for both the timber and the sale of the properties.

Wirtz informed the resident that the final decision to sell property and the details involved with the sale will ultimately be made by Ionia County Board of Commissioners.

Moved by Niemela, supported by Wirtz to recommend sale of Olmstead and Belleview properties to the Ionia County Board of Commissioners on Tuesday February 11th, 2020 @ 3:00 P.M.

NEW BUSINESS

A. The Board reviewed and discussed the 2023 Bridge Application Candidates. Spitzley explained how bridge project funding is broken down and how bridge projects are inspected and chosen.

B. The Board reviewed and discussed the former Road Commission Policy on Primary bridge reconstruction.

Spitzley plans to ask the Board of Commissioners to review current policy and bridge application candidates. Spitzley recommends to rescind current policy.

Moved by Blood, supported by Niemela to approve recommendation to rescind current policy. Motion carried.

C. The board reviewed and discussed external shop rates and costs.

Shop Supervisor, Chris Perry, gave a more detailed explanation and answer questions regarding the types of services that are provided by local shops and how it has been beneficial to utilize these companies.

COMMISSIONER/MANAGEMENT REPORTS/DISCUSSION ITEMS

Spitzley plans to discuss when the bids will go out for both the properties and timber at the next Board of Commissioners meeting on Tuesday February, 11th, 2020


CLOSING PUBLIC COMMENT: None

Date and time for the next regular meeting will be Wednesday, March 4th, at 9:00 a.m.

All in support, meeting adjourned at 10:30 a.m.



Scott Wirtz, Chairman



Morgan Prescott