

**MEETING  
IONIA COUNTY ROAD COMMISSION  
JULY 25, 2018**

Meeting was called to order by Chairman Chuck Minkley at 7:00 p.m.

Members present - Albert Almy, Robert Dunton, Chuck Minkley, Karen Bota

Members absent – Ken Gasper

Others present – Dorothy Pohl, Paul Spitzley, Patty Loosemore and Frank Selleck

The Pledge of Allegiance was recited by those present.

Additions, Deletions & Corrections to Agenda. None. Motion by Karen Bota and seconded by Albert Almy to approve the agenda as presented. Motion carried.

CITIZEN REQUEST: None

The Chairman asked if the minutes of the July 11, 2018 Regular Board Meeting that were sent electronically and distributed at the meeting were correct. Motion by Karen Bota and seconded by Albert Almy to approve the minutes of the July 11, 2018 Regular Board Meeting. Motion carried.

The following vouchers were presented:

a.) 11507 – Payables- \$309,770.68

b.) 11508 – Payroll - \$ 84,646.02

Motion by Albert Almy and seconded by Robert Dunton to approve the vouchers for payment. Motion carried.

The Board reviewed and discussed the annual Agreement for Maintenance and Improvement of Roads with Portland Township. Motion by Karen Bota and seconded by Albert Almy to accept the annual Agreement for Maintenance and Improvement of Roads with Portland Township and authorize the Clerk to sign the agreement on behalf of the Road Commission. Motion carried.

The Board reviewed and discussed the June 2018 Monthly Financial Statements. Motion by Albert Almy and seconded by Karen Bota to accept the June 2018 Monthly Financial Statements and place them on file. Motion carried.

The Managing Director presented 2018 Budget Adjustment #1. Budgeted Revenues are being increased by \$982,947 due to State GF Special Road Maintenance funds, additional MDOT State Trunkline Projects, additional sundry accounts receivable due to added village projects, and additional interest received. Budget Expenditures are being increased by \$998,789 mainly due to the addition of primary road heavy maintenance, additional MDOT State Trunkline projects,

additional village projects and increasing the capital outlay budget. Motion by Karen Bota and seconded by Robert Dunton to accept 2018 Budget Adjustment #1 with revenues of \$16,076,498 and expenditures of \$16,070,061. Motion carried.

The Board reviewed and discussed the recommended pay/benefit changes for non-union employees for 2018 consistent with contract employees. The recommendation includes a flat \$1.00 per hour rate increase along with an increase in the current employee MERS contribution from seven (7) to eight (8) percent of gross salary effective August 1, 2018. Motion by Robert Dunton and seconded by Albert Almy to approve the non-union employees' pay/benefit changes as presented. Motion carried.

The Board reviewed and discussed the amended MERS DB Agreement to increase employee contributions from seven (7) to eight (8) percent of gross wages. Motion by Albert Almy and seconded by Robert Dunton to approve adoption of the amended DB Plan Adoption Agreement.

The Managing Director discussed the policy review schedule for the remainder of 2018 and the two policies that are currently up for review, PUR 1-94 Sealed Bids and ADM 06-01 Bill Approval.

The Managing Director updated the Board on issues concerning the upcoming millage vote.

The Managing Director updated the Board on upcoming meetings, NMARC/ASMCRA Meeting on September 12-13, 2018 and the CRA- Public Relations Workshop on October 26, 2018. She provided information on the MTF Distribution for May 2018, a summary of open work orders as of 07/25/2018, the open accounts payable invoices as of 07/25/2018, the June MTF collection, results of the 2016 STL audit, and information from the recent harassment training attended.

The County Highway Engineer distributed an updated 2018 project list. The County Highway Engineer shared information on the status of the county wide paving and crack sealing projects. He provided a status of the Haynor/Rector Road project. Chip sealing with Montcalm CRC should begin in about a week and he provided a Hastings Road Bridge Project update.

The date and time for the next regular meeting will be Wednesday, August 8, 2018 at 9:00 a.m. Motion by Karen Bota and seconded by Robert Dunton to adjourn the meeting at 8:00 p.m. Motion carried.

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Chuck Minkley, Chairman

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Dorothy G. Pohl, Clerk



**MEETING  
IONIA COUNTY ROAD COMMISSION  
AUGUST 8, 2018**

Meeting was called to order by Chairman Chuck Minkley at 9:00 a.m.

Members present - Albert Almy, Robert Dunton, Chuck Minkley, Ken Gasper

Members absent – Karen Bota

Others present – Dorothy Pohl, Paul Spitzley, Patty Loosemore and Frank Selleck

The Pledge of Allegiance was recited by those present.

Additions, Deletions & Corrections to Agenda. Add amount for 6.a.) \$89,113.50; delete 6. b.) Voucher 11510 Payables; change 8. a.) from Policy 02 and 03 to Policy 56 and 57. Motion by Albert Almy and seconded by Ken Gasper to approve the revised agenda. Motion carried.

CITIZEN REQUEST: None

The Chairman asked if the minutes of the July 25, 2018 Regular Board Meeting that were sent electronically and distributed at the meeting were correct. Motion by Robert Dunton and seconded by Albert Almy to approve the minutes of the July 25, 2018 Regular Board Meeting. Motion carried.

The following voucher was presented:

a.) 11509 – Payroll - \$ 89,113.50

Motion by Ken Gasper and seconded by Robert Dunton to approve the voucher for payment. Motion carried.

The Board reviewed the ballot and candidates for the County Road Association Self-Insurance Fund Board of Trustees. Motion by Ken Gasper and seconded by Robert Dunton to cast our ballot for Ken Hulka-Muskegon; Dorothy Maxwell-Eaton; and S. Mike Scott-Montcalm for the CRASIF Board of Trustees. Motion carried.

The Board reviewed and discussed the Michigan Underground Storage Authority (MUSTA) which provides Commercial insurance for underground storage tanks.

The Board reviewed and discussed the BCBS 2019 Medicare Plus Renewal rates. The 2019 rates show a decrease of 6.2% from the 2018 rates. Motion by Robert Dunton and seconded by Ken Gasper to approve the rates and authorize the Managing Director to sign 2019 renewal paperwork. Motion carried.

The Board reviewed and discussed revised policies, No. 56, Approval and Payment of Bills and No. 57, Procedure for Accepting, Opening and Tabulating Sealed Bids. The revised policies will be posted for comment. The Board received Policy 4, Local Road Dust Control; Policy 11,

Board Meeting Conduct and Order of Business; and Policy 24, Work-Services- Request for by Private Individuals. These three policies will be posted for review/comment.

The Board discussed the early results of the millage vote, which passed on August 7, 2018. More discussion will take place at a future meeting.

The Managing Director updated the Board on upcoming meetings, NMARC/ASMCRA Meeting on September 12-13, 2018. She provided information on the Sec 115 OPEB quarterly statement from 6/30/2018, a summary of open work orders as of 08/08/2018, the open accounts payable invoices as of 08/08/2018, the June MTF collection, July 2018 Cash Flow, 2018/2019 salt prices and the status of the PA202 reporting requirements. She also discussed the status of the purchase/lease of a motor grader

The County Highway Engineer distributed an updated 2018 project list. The County Highway Engineer shared information on the status of the county wide paving and crack sealing projects. He provided a status of the Haynor/Rector Road project. Chip sealing with Montcalm CRC is going well. He provided a Hastings Road Bridge Project update and pavement markings should start sometime in September.

The date and time for the next regular meeting has been changed from Wednesday, August 22 2018 at 9:00 a.m.to Monday, August 20, 2018 at 2:00 p.m.

Motion by Ken Gasper and seconded by Albert Almy to adjourn the meeting at 10:50 a.m.. Motion carried.

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Chuck Minkley, Chairman

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Dorothy G. Pohl, Clerk

**MEETING  
IONIA COUNTY ROAD COMMISSION  
AUGUST 20, 2018**

Meeting was called to order by Vice Chairman Robert Dunton at 2:07 p.m.

Members present - Albert Almy, Robert Dunton, Karen Bota, Ken Gasper

Members absent – Chuck Minkley

Others present –Scott Wirtz, Dorothy Pohl, Paul Spitzley, Patty Loosemore and Frank Selleck

The Pledge of Allegiance was recited by those present.

Additions, Deletions & Corrections to Agenda. None. Motion by Albert Almy and seconded by Karen Bota to approve the revised agenda. Motion carried.

CITIZEN REQUEST: None

The Vice-Chairman asked if the minutes of the August 8, 2018 Regular Board Meeting that were sent electronically and distributed at the meeting were correct. Motion by Ken Gasper and seconded by Albert Almy to approve the minutes of the August 8, 2018 Regular Board Meeting. Motion carried.

The following voucher was presented:

- a.) 11510– Payables - \$ 427,328.87

Motion by Ken Gasper and seconded by Karen Bota to approve the voucher for payment. Motion carried.

The Board reviewed and discussed the July 2018 Monthly Financial Statements. Motion by Ken Gasper and seconded by Albert Almy to accept the July 2018 Monthly Financial Statements and place them on file. Motion carried.

The Board reviewed and discussed the 2018 bid results for the removal of dead deer in Ionia County. Motion by Ken Gasper and seconded by Karen Bota to approve Copperhead Trunkline Services, LLC, for the removal of dead deer in Ionia County being the low bidder, and contingent upon MDOT approval. Motion carried, with Commissioner Almy opposed.

The Board reviewed and discussed the Allegan County M-222 Slope Repair bid results. Motion by Albert Almy and seconded by Ken Gasper to approve Riverworks Construction Inc., for the Allegan County M-222 Slope Repair, being the low bidder and contingent on MDOT approval of funding. Motion carried.

The Board reviewed and discussed the application for waiver and plan for the Defined Benefit Pension Retirement System.

Motion by Commissioner Bota and supported by Commissioner Gasper to adopt the following Resolution:

WHEREAS, the Ionia County Road Commission recognizes the requirements of Public Act 202 of 2017; and

WHEREAS, the Board of Ionia County Road Commissioners has completed the Michigan Department of Treasury, Protecting Local Government Retirement and Benefit Act Application for Waiver and Plan; Defined Benefit Pension Retirement Systems because we have already implemented substantial changes to our defined benefit system; and

WHEREAS, the Board of Ionia County Road Commissioners has committed to continuing to pay in the fund at the accelerated rate in order to be fully funded within 17 years;

THEREFORE, BE IT RESOLVED, that the Board of Ionia County Road Commissioners approves the Michigan Department of Treasury, Application for Waiver and Plan dated August 20, 2018.

Roll Call Vote:

Ayes: Gasper, Bota, Dunton, Almy

Nays: None

Absent: Minkley

Motion carried.

The Board reviewed and discussed the application for waiver and plan for the Retirement Health Benefit System. Motion by Commissioner Almy supported by Commissioner Bota to adopt the following Resolution:

**WHEREAS**, In accordance with Public Act 202 of 2017 the Ionia County Road Commission has an underfunded status for Other Post-Employment Benefits as defined by the Act; and,

**WHEREAS**, The Board of Ionia County Road Commissioners has reviewed the Application for Waiver and Plan: Retirement Health Benefit Systems; and,

**NOW THEREFORE BE IT RESOLVED**, that the Board of Ionia County Road Commissioners approves the Application for Waiver and Plan.

Roll Call Vote:

Ayes: Gasper, Bota, Dunton, Almy

Nays: None

Absent: Minkley

Motion carried.

The Board reviewed and discussed the following policies and the recommended changes to each; 4- Local Road Dust Control; 11-Board Meeting Conduct and Order of Business; and 24-Work - Service-Request for by Private Individuals. The policies were posted for review and comment. Motion by Karen Bota and seconded by Albert Almy to reaffirm 4- Local Road Dust Control and 11-Board Meeting Conduct and Order of Business as presented and rescind policy 24-Work - Service-Request for by Private Individuals. Motion carried.

The Board reviewed and discussed the following policies and the recommended changes to each; 56- Approval and Payment of Bills and 57 – Procedure for Accepting, Opening and Tabulating Sealed Bids. The policies were posted for review and comment. Motion by Albert Almy and seconded by Karen Bota to reaffirm 56- Approval and Payment of Bills and 57 – Procedure for Accepting, Opening and Tabulating Sealed Bids as presented. Motion carried.

The Managing Director updated the Board on CRASIF Meeting Award on September 12, 2018 and the NMARC/ASMCRA Meeting on September 12-13, 2018. She provided election results of the millage vote, an update on a pending grievance, the open accounts payable invoices as of 08/20/2018 and SBA tower rental information. The Michigan Department of Treasury qualifying statement has been approved as well as the ACT 51 mileage certification.

The County Highway Engineer distributed an updated 2018 project list. The County Highway Engineer shared information on the status of the Hastings Road Bridge. Fog sealing is currently taking place in the county. Kelsey, Tuttle and Riverside Dr chip seal is behind schedule and set to begin next week. The Haynor Rector Road project base has been paved.

The date and time for the next regular meeting is September 5, 2018 at 9:00 a.m.

Motion by Ken Gasper and seconded by Albert Almy to adjourn the meeting at 3:43 p.m. Motion carried.

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Robert Dunton, Vice-Chairman

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Dorothy G. Pohl, Clerk



**MEETING  
IONIA COUNTY ROAD COMMISSION  
SEPTEMBER 5, 2018**

Meeting was called to order by Chairman Minkley at 9:00 a.m.

Members present - Chuck Minkley, Albert Almy, Robert Dunton, Karen Bota, Ken Gasper

Others present –Chris Perry, Dorothy Pohl, Paul Spitzley, Patty Loosemore and Frank Selleck

The Pledge of Allegiance was recited by those present.

Additions, Deletions & Corrections to Agenda. None. Motion by Karen Bota and seconded by Ken Gasper to approve the agenda. Motion carried.

CITIZEN REQUEST: None

The Chairman asked if the minutes of the August 20, 2018 Regular Board Meeting that were sent electronically and distributed at the meeting were correct. Motion by Ken Gasper and seconded by Karen Bota to approve the minutes of the August 20, 2018 Regular Board Meeting. Motion carried.

The following vouchers were presented:

- a.) 11511 - Payroll - \$88,699.92
- b.) 11512 - Payables - \$355,170.78
- c.) 11513 - Payables - \$235,418.05

Motion by Karen Bota and seconded by Robert Dunton to approve the vouchers for payment. Motion carried.

The Board reviewed and discussed the purchase of a new motor grader to replace Equipment #014 for road maintenance and the MI-Deal purchase information. The Fleet Manager was present and provided information with regard to the purchase of a John Deere 870G Motor Grader and wing attachment. Motion by Ken Gasper and seconded by Albert Almy to approve the purchase of a JD870G Motor Grader from AIS Equipment through MI-Deal and the disposal of Motor Grader No. 014 by sale or trade. Motion carried.

The Board reviewed and discussed the following policies and the recommended changes to each, HR 99-1 – County Residency for New Hires and No. 58 (formerly OPER 95-2) – Confined Space Entry Policy Statement. The policies were posted for review/comment. Motion by Albert Almy and seconded by Karen Bota to rescind policy HR 99-1 - County Residency for New Hires. Motion carried. Motion by Albert Almy and seconded by Karen Bota to reaffirm 58 – Confined Space Entry Policy Statement as presented. Motion carried.

The Board received Policy PERS 3-95 Drug-Free Work Place Policy Statement for review/comment.

September 5, 2018 – Page Two

The Managing Director updated the Board on the need for an OPEB Actuarial study, the results of the 2016 MDOT Audit Report, the MCRCSIP refund, the upcoming NMAARC/ASMCRA conference, the Superintendent conference and the CRA/PR Workshop both in October. She presented BC/BS July 2018 Health claim results as well as July MTF collections. The Road Commission's 401A and 457B plans will be getting a new financial advisor thru Morgan Stanley and she discussed the MERS/MERCER 365 program, the open accounts payable invoices as of September 5, 2018 and an update on a pending grievance.

The County Highway Engineer distributed an updated 2018 project list. The County Highway Engineer shared information on the status of the county wide fog sealing. Kelsey, Tuttle and Riverside Dr chip seal has yet to begin. The Haynor Rector Road project is now open to traffic. The Hastings Rd over Duck Creek is about a week behind schedule due to rain delays. PASER road rating is going on over the next few days in the county.

Closing Public Comment – Mr. Selleck shared concerns about steel wheels being used on farm equipment traversing Van Vleck Road.

The Board discussed possible changes to the meeting schedule in October and November to be finalized at the next board meeting.

The date and time for the next regular meeting is Wednesday, September 26, 2018 at 9:00 a.m.

Motion by Robert Dunton and seconded by Karen Bota to adjourn the meeting at 10:48 a.m.  
Motion carried.

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Chuck Minkley, Chairman

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Dorothy G. Pohl, Clerk

**MEETING  
IONIA COUNTY ROAD COMMISSION  
SEPTEMBER 26, 2018**

Meeting was called to order by Chairman Minkley at 9:00 a.m.

Members present - Chuck Minkley, Albert Almy, Karen Bota, Ken Gasper

Members absent - Robert Dunton

Others present – Dorothy Pohl, Paul Spitzley, Patty Loosemore, Scott Wirtz, Emily Geselman, Leroy Wallace, Joyce Hamp and Frank Selleck

The Pledge of Allegiance was recited by those present.

Additions, Deletions & Corrections to Agenda. None. Motion by Ken Gasper and seconded by Karen Bota to approve the agenda. Motion carried.

CITIZEN REQUEST: Emily Geselman commented on the use of herbicides around the county and suggested more mechanical cutting. Joyce Hamp thanked the Road Commission for the recently painted lines on Lincoln Rd. Leroy Wallace commented on a drainage issue on Stage Road.

The Chairman asked if the minutes of the September 5, 2018 Regular Board Meeting that were sent electronically and distributed at the meeting were correct. Motion by Ken Gasper and seconded by Albert Almy to approve the minutes of the September 5, 2018 Regular Board Meeting. Motion carried.

The following vouchers were presented:

- a.) 11514– Payroll - \$ 82,867.59
- a.) 11515 – Payables - \$ 397,338.97
- b.) 11516 – Payroll - \$ 81,582.00
- c.) 11517 – Payables - \$1,003,553.89

Motion by Karen Bota and seconded by Ken Gasper to approve the vouchers for payment. Motion carried.

The Board reviewed the Annual Certification of Employee-related Conditions for reporting compliance with Public Act 51, Section 18j, MCL 247.668j. Based on the 2018 information provided by Blue Cross and our third -party administrator, Brown & Brown, the Road Commission can certify that medical benefits offered to the transportation employees are in accordance with MCL 247.668j. Motion by Albert Almy and seconded by Karen Bota to authorize the Board

Chairman and Chief Financial Officer to sign the Annual Certification showing compliance with (1)(b). Motion carried.

The Board reviewed and discussed the Annual Title VI Sub-Recipient Annual Certification Form. Motion by Karen Bota and seconded by Albert Almy to approve Title VI Annual Certification. Motion carried.

The Board reviewed and discussed the bid tabulation and recommendation for the salt shed upgrade for the Jordan Lake salt shed. Motion by Ken Gasper and seconded by Karen Bota to award the bid for the salt shed upgrade for the Jordan Lake salt shed to Michigan Steel & Trim, Inc., being the low bidder. This award is subject to MDOT approval and financing. Motion carried.

The Board reviewed and discussed the bid tabulation and recommendation for sleet sand. Motion by Albert Almy and seconded by Karen Bota to award the bid for sleet sand to CL Trucking & Excavating, LLC, being the low bidder. Motion carried.

The Board reviewed and discussed the August 2018 Monthly Financial Statements. Motion by Karen Bota and seconded by Albert Almy to accept the August 2018 Monthly Financial Statements and place them on file. Motion carried.

The Board reviewed and discussed the purchase of a new John Deere Compact Track Loader 325G with a broom bucket through the MI-Deal program. Motion by Ken Gasper and seconded by Albert Almy to approve the purchase of a John Deere Compact Track Loader 325G with broom bucket from Bader and Sons through the MI-Deal program. Motion carried.

The Board reviewed and discussed the Policy PERS 3-95 Drug-Free Work Place Policy Statement. The policy has been posted for review/comment. Motion by Albert Almy and seconded by Ken Gasper to approve the Drug-Free Work Place Policy Statement with minor changes. Motion Carried.

The Board received for review/comment Policy PERS 3-94 Family Medical Leave Act and Policy No. 22 Fund Balance Policy in Accordance with GASB 54.

The Managing Director handed out information on the 2018 Millage distribution.

The County Highway Engineer distributed an updated 2018 project list. The County Highway Engineer said that projects around the county are wrapping up. Painting is still in process due to rain delays. Hastings Rd Bridge is complete and open to traffic. He distributed a draft map of 2019 Road Construction in the SE quadrant of the county.

The Managing Director updated the board on the distribution of the additional funds from the State of Michigan as per Public Act 179 of 2015. The next 7 County Council Meeting is scheduled for October 16<sup>th</sup> in Livingston County. She distributed the accounts payable open invoices and open work orders for 9/26/2018.

Closing Public Comment – Emily Geselman asked the Board to think about the use of herbicides and their effect on the environment. Frank Selleck had questions regarding Long Lake and VanVleck road improvements.

September 26, 2018 – Page Three

The Board made changes to the upcoming meeting schedule. The October 10, 2018, 9:00 a.m. meeting was canceled and rescheduled for October 17, 2018 at 9:00 a.m. The October 24, 2018, 9:00 a.m. meeting was canceled and rescheduled for November 7, 2018 at 9:00 a.m. The November 14, 2018, 9:00 a.m. meeting was canceled.

The date and time for the next regular meeting is will be October 17, 2018 at 9:00 a.m.  
Motion by Karen Bota and seconded by Ken Gasper to adjourn the meeting at 10:38 a.m.  
Motion carried.

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Chuck Minkley, Chairman

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Dorothy G. Pohl, Clerk

**MEETING  
IONIA COUNTY ROAD COMMISSION  
OCTOBER 17, 2018**

Meeting was called to order by Chairman Minkley at 9:00 a.m.

Members present - Chuck Minkley, Albert Almy, Karen Bota, Ken Gasper

Members absent - Robert Dunton

Others present – Dorothy Pohl, Paul Spitzley, Patty Loosemore, Scott Wirtz and Frank Selleck

The Pledge of Allegiance was recited by those present.

Additions, Deletions & Corrections to Agenda. Add amount to 6. c.) Voucher 11520 – Payroll - \$81,752.12. Motion by Albert Almy and seconded by Ken Gasper to approve the amended agenda. Motion carried.

CITIZEN REQUEST- None.

The Chairman asked if the minutes of the September 26, 2018 Regular Board Meeting that were sent electronically and distributed at the meeting were correct. Motion by Karen Bota and seconded by Ken Gasper to approve the minutes of the September 26, 2018 Regular Board Meeting. Motion carried.

The following vouchers were presented:

- a.) 11518– Payroll - \$ 84,607.81
- b.) 11519– Payables -\$456,968.92
- c.) 11520- Payroll - \$81,752.12

Motion by Ken Gasper and seconded by Albert Almy to approve the vouchers for payment. Motion carried.

The Board reviewed and discussed the September 2018 Monthly Financial Statements. Motion by Karen Bota and seconded by Ken Gasper to accept and place on file the September 2018 Monthly Financial Statements. Motion carried.

The Board reviewed and discussed the contract extension for Luxury Janitorial Service for 2019. A motion was made by Ken Gasper and seconded by Albert Almy to approve the contract extension of Luxury Janitorial Service for 2019. This is the third and final renewal option per the 2016 contract specifications. Motion carried.

The Board reviewed the 2019 Diesel Fuel Contract Extension with Petersen Oil Company. Motion by Albert Almy and seconded by Karen Bota to approve the extension of the 2018 Diesel Fuel Contract with Peterson Oil Company for 2019. This is the first of two renewal options per 2018 contract specifications. Motion carried.

The board reviewed the 2019 Nuts, Bolts, Miscellaneous Hardware contract extension with Alma Bolt Company. Motion by Ken Gasper and seconded by Albert Almy to approve the extension of the 2018 Nuts, Bolts, Miscellaneous Hardware contract with Alma Bolt Company. This is the first of two renewal options per 2018 contract specifications. Motion carried.

The Board reviewed and discussed Policy No. 22 Fund Balance Policy in Accordance with GASB 54 which has been posted for review/comment. Motion by Ken Gasper and seconded by Albert Almy to approve Policy No. 22 Fund Balance Policy in Accordance with GASB 54 as presented. Motion carried.

Policy No. PERS 3-94 Family Medical Leave Act of 1993 is still under review.

The Board received for review/comment Policy 07-03 Investment Policy and Policy 07-04 Journal Entry Oversight.

The Managing Director updated the board on the approval of the retirement waiver application pursuant to PA 202 of 2017 received from Treasury. A meeting is scheduled for next week to review the tentative 2019 Healthcare premiums with Brown & Brown and the BC/BS representative. The accounts payable open invoices were distributed. FEMA has completed a project review of the 2013 disaster and is issuing a check to Road Commission due to underpayment. The Road Commission's one-hundred-year anniversary will be in 2019. A meeting to discuss retirement funding is scheduled with Representative Albert.

The County Highway Engineer distributed an updated 2018 project list. All projects are now complete with the exception of Whites Bridge which is ongoing and a punch list for Hastings Road Bridge. The County Highway Engineer discussed the Primary Bridge inspections taking place over the next few months. The County will see an increase in Federal Aid for 2019. He attended the Ionia Township Officers Meeting and provided them with an update.

The date and time for the next regular meeting is will be November 7, 2018 at 9:00 a.m. Motion by Albert Almy and seconded by Karen Bota to adjourn the meeting at 10:14 a.m. Motion carried.

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Chuck Minkley, Chairman

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Dorothy G. Pohl, Clerk

**MEETING  
IONIA COUNTY ROAD COMMISSION  
NOVEMBER 7, 2018**

Meeting was called to order by Chairman Minkley at 9:00 a.m.

Members present - Chuck Minkley, Albert Almy, Karen Bota, Ken Gasper and Robert Dunton

Others present – Dorothy Pohl, Paul Spitzley, Patty Loosemore and Scott Wirtz

The Pledge of Allegiance was recited by those present.

Additions, Deletions & Corrections to Agenda. Add 7.e.) David Hwy -Divine Hwy Intersection Motion by Ken Gasper and seconded by Albert Almy to approve the amended agenda. Motion carried.

CITIZEN REQUEST- None.

The Chairman asked if the minutes of the October 17, 2018 Regular Board Meeting that were sent electronically and distributed at the meeting were correct. Motion by Karen Bota and seconded by Ken Gasper to approve the minutes of the October 17, 2018 Regular Board Meeting. Motion carried.

The following vouchers were presented:

- a.) 11521– Payables - \$508,471.83
- b.) 11522– Payroll -\$82,329.62
- c.) 11523- Payables - \$347,174.98

Motion by Ken Gasper and seconded by Karen Bota to approve the vouchers for payment. Motion carried.

The Board reviewed and discussed Senate Bill 396. Commission Robert Dunton moved the adoption of the following resolution:

**WHEREAS**, Roads are the backbone to the social, cultural and economic stability of Ionia County and our region; and

**WHEREAS**, Senate Bill (SB) 396 (S-5) passed and reported out of the Senate Transportation Committee on September 6, 2018, allows exemptions from seasonal weight restrictions (also known as “frost laws”) to the forest product industry during the spring thaw when roads are the most vulnerable to damage from heavy loads; and

**WHEREAS**, It is a fact in Ionia County and throughout all Northern states that roads become soft in the spring as frost melts, and applying unrestricted 164,000-pound truck loading and traffic on soft roads, whether paved or unpaved, is poor public policy that defies common sense when it comes to road preservation, and will lead to significant damage to the road system, economic damage in Ionia County and increased risk to drivers in our region; and



**WHEREAS**, SB-396 also grants exemptions to the forest industry that will allow the hauling of forest products and transport of equipment on the public road system without obtaining proper permits from road authorities at all times of the year; and

**WHEREAS**, the provisions of SB 396 *will result in costly damage to the public road system which is the opposite of what the Michigan Legislature and the people of Michigan called for in the 2015 Michigan Transportation Package*; and

**WHEREAS**, the provisions of SB 396 *will negatively impact the traveling public* accessing the road system, burdening road authorities with expensive reactive maintenance repairs and significantly increased taxpayer costs, as well as increased county and township contributions to maintain the public road system; and

**WHEREAS**, the provisions in SB 396 and subsequent impacts to the local road system will negatively impact the health, safety and welfare of Ionia County residents and the traveling public; and

**WHEREAS**, the Ionia County Road Commission and the other county road agencies work closely with the logging industry to accommodate this valuable contributor to the Michigan economy, while also continuously monitoring road conditions and permitting the logging industry to move equipment and material on roads when the roads can structurally support such loading without negatively impacting the road system and the traveling public;

**THEREFORE, BE IT RESOLVED**, that the Ionia County Road Commission hereby **strongly opposes** SB 396 (S-5); and

**BE IT FURTHER RESOLVED**, that a vote hereon be taken by aye and nay and shared with our legislators.

The motion was supported by Commissioner Albert Almy.

**ROLL CALL VOTE:**           Ayes, Gasper, Almy, Bota, Dunton, Minkley  
                                      Nays, None.

The Board reviewed and discussed the contract extension with The Daltons for roadside brush spraying for 2019. A motion was made by Ken Gasper and seconded by Albert Almy to approve the contract extension of The Daltons for roadside brush spraying for 2019. This is the fourth and final renewal option per the 2015 contract specifications. Motion carried.

The Board reviewed and discussed the letter of understanding between the Ionia County Road Commission and the Union regarding license- Driving Requirements in Section 5.17 in the Mechanic classification. Motion by Albert Almy and seconded by Robert Dunton to approve the letter of understanding as presented and authorize the Managing Director/clerk to sign on behalf of the road commission. Motion carried.

The board reviewed and discussed the 2019 health insurance monthly payment and H.S.A. contributions. Motion by Karen Bota and seconded by Ken Gasper to approve the 2019 health insurance monthly payment and H.S.A. contributions as presented. Motion carried.

The board reviewed and discussed health insurance caps per P.A. 152 and agreed that as health insurance costs continue to rise above the caps a policy should be drafted for consideration regarding retiree cost sharing. Motion by Ken Gasper and seconded by Albert Almy to authorize a draft policy for amounts above the cap, as dictated by P.A. 152, and retiree health insurance cost sharing. Motion carried.

The Board reviewed and discussed the bids for a replacement flashing light beacon at the intersection of David Hwy and Divine Hwy. Motion by Ken Gasper and seconded by Robert Dunton to approve Strain Electric, being the low bidder, for the flashing light beacon replacement at the intersection of David Hwy and Divine Hwy. Motion carried.

The Board reviewed and discussed Policy No. 60 – Investment Policy. Motion by Albert Almy and seconded by Karen Bota to reaffirm Policy No. 60- Investment Policy. Motion carried.

The Board reviewed and discussed Policy No. 61 – Journal Entry Oversight. Motion by Karen Bota and seconded by Ken Gasper to reaffirm Policy 61 – Journal Entry Oversight with minor changes. Motion carried.

Policy No. PERS 3-94 Family Medical Leave Act of 1993 is still under review.

The Board received for review/comment Policy 5-Local Road Hard Surfacing, Policy 11-MERS Pension Funding and Policy ADM 01-02 Use of County Resources.

The Board received performance evaluations to complete for the Managing Director. The chairman asked that the completed evaluations be returned at the November 28, 2018 meeting.

The Managing Director updated the board on the August 2018 MTF charts, the October 2018 cash flow, the 11-6-2018 Open Accounts Payable report, an article in the Bridge regarding gravel roads and upcoming CRA Training, December 4<sup>th</sup> in Mt Pleasant.

The County Highway Engineer distributed a copy of the Bid package for the millage projects. The Primary Bridge inspections are currently taking place. He discussed updates to the county road map.

The Board and staff discussed future planning and the 5-year budget. Superintendent, Howard White and Fleet Manager, Chris Perry joined the meeting to participate in this discussion.

The date and time for the next regular meeting is will be November 28, 2018 at 9:00 a.m. Motion by Ken Gasper and seconded by Robert Dunton to adjourn the meeting at 11:22 a.m. Motion carried.

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Chuck Minkley, Chairman

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Dorothy G. Pohl, Clerk